Clinical Trials
Monday 16 – Wednesday 18 March 2020
This course is available for NHS delegates only

Early Registration is recommended last FIVE years’ courses fully booked
The aims of the course are to provide training on:

- Pharmacological Medical Gas Testing
- Medical Gases for Service Managers – Study Day
- Understanding Microbiology for Aseptic Services
- Aseptic Services for Managers
- Supervision and Supervisory Skills for Aseptic Services – BRAND NEW FOR 2020
- Aseptic Preparation and Dispensing of Medicines
- Clinical Nutrition
- Cleanroom Behaviour and Compliance for Aseptic Services
- Specialised Ventilation for Healthcare Premises
- Pharmaceutical Medical Gas Testing Retraining and Reassessment

Other NHS healthcare, pharmaceutical and nutrition short courses:

- Pharmacological Medical Gas Testing
- Medical Gases for Service Managers – Study Day
- Understanding Microbiology for Aseptic Services
- Aseptic Services for Managers
- Supervision and Supervisory Skills for Aseptic Services – BRAND NEW FOR 2020
- Aseptic Preparation and Dispensing of Medicines
- Clinical Nutrition
- Cleanroom Behaviour and Compliance for Aseptic Services
- Specialised Ventilation for Healthcare Premises
- Pharmaceutical Medical Gas Testing Retraining and Reassessment

Intended audience

The course is relevant to all those in pharmacy with an interest in the provision, facilitation and evaluation of clinical trials in health care, and preparation and supply of materials for trials. The course is suitable for those who have general or specialist experience in clinical trials, and for those wishing to gain an understanding of trials before moving into this field.

Please note this course is available to NHS delegates only
Further information

Venue
The venue for the course will be Weetwood Hall Estate which offers first-class hotel facilities, a business centre and ample parking facilities. The hotel is ideally situated 15 minutes north of the centre of Leeds in wooded grounds at the junction of the Otley Road and the outer ring road. It is just 15 minutes from Leeds Bradford International Airport and a short distance from the A1, M1, M606, M621 and M62 motorways. Further details can be found at www.weetwood.co.uk

Course fees
The £695 course fee includes the cost of tuition, course materials, refreshments and lunches for Monday 16 – Wednesday 18 March 2020. Please note course fees must be paid in full no later than 15 working days before the course commences. Fees are VAT exempt.

Accommodation
If you require accommodation, and wish to stay at the course venue Weetwood Hall Estate, we can book this on your behalf and add it to your invoice.

The below rates are for a superior double room and include VAT:

- Sunday evening, bed and breakfast: £89
- Monday – Tuesday evening, bed and breakfast: £93

Please let us know if you require accommodation as soon as possible to guarantee rates and availability.

Delegates are responsible for their own evening meals except on Monday 16 March when the course dinner is included.

Course dinner
All delegates are invited to the course dinner on Monday 16 March as part of their delegate programme, at no extra charge. This is an excellent networking opportunity for delegates and speakers, and will be a relaxing end to day one of the course. The dress code is smart/casual. If you wish to attend the course dinner please indicate when booking.

Accessibility
Please let us know if you have any specific requirements including any access or dietary requirements in relation to this course.

How to Book
You can book your place using our Online Store using debit or credit card or by completing a manual registration form to pay via invoice. Please follow the guidance below on how to complete your booking:

To pay via purchase order and invoice
1. Email us at cpd@healthcare.leeds.ac.uk or call Harriet Wills on +44 (0)113 343 2494 to request a registration form
2. Send your completed registration form along with payment or purchase order document to the address below.

We require all course fees to be paid prior to attendance.

To pay via debit or credit card
1. Visit our Online Store at: https://store.leeds.ac.uk/
2. Select Conferences and Events in the left-hand navigation bar and ‘CPD Pharmaceutical and Healthcare courses’
3. Select the course and complete your booking details

If you are a new user, please follow the instructions to register. If you already have an account you can log in as instructed.

You will receive a confirmation email within 24 hours of your booking.

Our privacy notice tells you what we do with your personal information when you book one of our courses: https://eps.leeds.ac.uk/privacy

For online booking queries and for all other enquiries please contact:

Harriet Wills
Course Co-ordinator
CPD, Conference and Events Unit,
Faculty of Engineering and Physical Sciences
School of Chemical and Process Engineering, Room 3.11,
University of Leeds, Leeds, LS2 9JT
T: +44 (0) 113 343 2494
E: cpd@healthcare.leeds.ac.uk
W: http://eps.leeds.ac.uk/short-courses
@LeedsUniCPD
@LeedsUniCPD
CPD, Conference and Events Unit, University of Leeds

Terms and conditions for booking

Payment by debit/credit card
Payment should be made at the time of booking via the Online Store.

Payment via purchase order and invoice
A purchase order document should accompany your booking form. Our standard terms of payment are 30 days from date of invoice, however payment must be made prior to attendance. Attendance may be refused if payment has not been received.

Changes made by the University of Leeds
The course programme may have to be re-scheduled or the speakers changed for reasons outside our control. The University of Leeds reserves the right to cancel or postpone a course, in which case fees will be refunded in full. In the event of cancellation, the University will not be held liable for delegates’ travel or accommodation expenses.

Data/Privacy
If you have opted in to receive details of future CPD courses from us you can unsubscribe at any time by emailing us at cpd@healthcare.leeds.ac.uk and your details will be removed from our database.

Where a delegate cancels a registration
For cancellations made within seven days of booking: a full refund is payable unless the course starts within the next seven days, in which case the full fee is payable and no refunds will be made.
For cancellations made after seven days of booking: written cancellations received up to 15 working days before the course will be subject to an administrative charge of 20% of the total fee. Within 15 working days of the course the full fee is payable and no refunds will be made.
For non-attendance: the full fee is payable and no refunds will be made.
Within 15 working days of the course the full fee is payable and no refunds will be made.
For cancellations received up to 15 working days before the course
Attendance may be refused if payment has not been received.
Changes made by the University of Leeds
The course programme may have to be re-scheduled or the speakers changed for reasons outside our control. The University of Leeds reserves the right to cancel or postpone a course, in which case fees will be refunded in full. In the event of cancellation, the University will not be held liable for delegates’ travel or accommodation expenses.

Data/Privacy
If you have opted in to receive details of future CPD courses from us you can unsubscribe at any time by emailing us at cpd@healthcare.leeds.ac.uk and your details will be removed from our database.